**Team: SCSU IT**

**To: Corporate**

**Subject: Incident Response #**

On [TIMESTAMP], our team had found suspicious activity at [LOCATION]. It happened at [TIMESTAMP], and the activity was found by [FOUND]. The attack was [ATTACKTYPE] Below is a screenshot of the activity.

To counteract this, we have

To prevent this from happening in the future, we have implemented the following measures:

Thank you,

SCSU IT Team